



**Loudoun Education Foundation
Teacher Grant Application
Spring 2008**

Deadline for Receipt of Applications: Monday, April 14, 2008

Send **typed** application, expanded as necessary but not exceeding five pages,
through the LCPS Mail (Pony) to:

Loudoun Education Foundation
c/o Loudoun County Public Schools
21000 Education Court
Ashburn, VA 20148
Attn: Dawn Meyer, Executive Director

Loudoun Education Foundation Teacher Grant Application Spring 2008

PART 1: PROJECT INFORMATION

Project Title	
Subject Area(s)	
Grade Level(s)	
# of Students Involved	
Total Project Cost	\$
Amount requested from LEF	\$

PART 2: APPLICANT INFORMATION

Teacher(s) Submitting Proposal	
Name of Project Team Contact	
Name of Principal	
School Name	
School Address	
School Phone #	()
Home Phone # of Project Contact	()

PART 3: REQUIRED APPROVALS

Signature of Applicant	Date
Signature of Principal	Date

Part 4: PROJECT DETAIL for _____
(Project Title)

The questions below in Italics suggest opportunities for applicants to describe their projects in detail to the Selection Committee. Consider them as you complete this application, and address them as appropriate to showcase your project.

<p>Brief Project Description</p> <p><i>What is the goal of the project? What are the key activities?</i></p>	
<p>Project Participation</p> <p><i>Identify the members of the team leading this project. Describe the student population participating in this project. How are students chosen to participate? Is student participation mandatory or voluntary?</i></p>	
<p>Project Goals & Objectives</p> <p><i>How do project goals satisfy your department's/school's mission? What are the specific learning objectives? What impact on your students do you expect as a result of this project?</i></p>	

<p>Methods & Procedures</p> <p><i>Describe the method and procedure you will use to accomplish these goals.</i></p>	
<p>Timetable & Schedule</p> <p><i>When will the project begin and end? What are key benchmarks along this timeline?</i></p>	
<p>Method of Evaluating this Project</p> <p><i>How will you assess the effectiveness of activities? Who will be involved in evaluating the project?</i></p>	

Project Budget

Itemize how LEF funds will be used.

What other sources of funding will support this project?

Note: LEF funds may not be used to purchase food items or student incentives, or to compensate LCPS staff.

All applicants will be notified of Selection Committee’s decision within 60 days of the application due date. Grant money is expected to be used during the 2008-2009 school year unless noted in the Timetable and Schedule section.

Recipients of *LEF* Teacher Grants are encouraged to submit a summary of the projects outcome to the *Loudoun Education Foundation*.